



## Kirkbymoorside Town Council

### Accessibility Statement for [www.kirkbymoorsidetowncouncil.gov.uk](http://www.kirkbymoorsidetowncouncil.gov.uk)

We want as many people as possible to be able to use this website. For example, that means you should be able to:

- change colours, contrast levels and fonts
- zoom in up to 300% without the text spilling off the screen
- navigate most of the website using just a keyboard
- listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA and VoiceOver)

We've also made the website text as simple as possible to understand.

[AbilityNet](#) has advice on making your device easier to use if you have a disability.

#### How accessible this website is

Some parts of this website may not be fully accessible:

- some PDF documents may not be fully accessible to screen reader software
- some text and links may have poor colour contrast
- maps may be difficult to navigate using screen reader software

#### How to request content in an accessible format

If you need information in a different format contact us and tell us:

- the web address (URL) of the content
- your name and email address
- the format you need, for example, audio CD, braille, large print, accessible PDF

#### Reporting accessibility problems with this website

We're always looking to improve the accessibility of this website. If you find any problems not listed on this page or think we're not meeting accessibility requirements, contact us:

Telephone: 01751 432 217

Email: [town.clerk@kirkbymoorsidetowncouncil.gov.uk](mailto:town.clerk@kirkbymoorsidetowncouncil.gov.uk)

Post: Kirkbymoorside Town Council, Church House, 7 High Market Place, Kirkbymoorside YO62 6AT

#### Enforcement procedure

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the 'accessibility regulations'). If you're not happy with how we respond to your complaint, [contact the Equality Advisory and Support Service \(EASS\)](#).

#### Technical information about this website's accessibility

This council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

This website is partially compliant with the [Web Content Accessibility Guidelines version 2.1](#) AA standard, due to the non-compliances and exemptions listed below.

The content that is not accessible is outlined below.

### **Non-compliance with the accessibility regulations**

We may have some scanned PDF documents on our website e.g. our Annual Governance and Accountability Returns (AGARs) and some supporting documents to agenda items that have been provided by third parties. Scanned PDF documents do not comply with the Accessibility Regulations 2018 but these documents can be provided in an alternative format on request.

Some images do not have a text alternative, so people using a screen reader cannot access the information. This fails WCAG 2.1 success criterion 1.1.1 (non-text content).

### **Disproportionate burden**

- **Navigation and accessing information**

There's no way to skip the repeated content in the page header (for example, a 'skip to main content' option).

It's not always possible to change the device orientation from horizontal to vertical without making it more difficult to view the content.

It's not possible for users to change text size without some of the content overlapping.

- **Interactive tools and transactions**

Our contact form is difficult to navigate using a keyboard. Our forms are built and hosted through third party software and 'skinned' to look like our website.

We've assessed the cost of fixing the issues with navigation and accessing information, and with interactive tools and transactions. We believe that doing so now would be a [disproportionate burden](#) within the meaning of the accessibility regulations.

### **Content that's not within the scope of the accessibility regulations**

The accessibility regulations do not require us to fix PDFs or other documents published before 23 September 2018 if they're not essential to providing our services.

### **Preparation of this accessibility statement**

This statement was prepared on 14<sup>th</sup> September 2020, reviewed and adopted at the Ordinary meeting of the Town Council on 21<sup>st</sup> September 2020.

This website was tested and the statement verified by Simply. Website Support on 11<sup>th</sup> September 2020.

## Associated Minutes

### Ordinary Meeting of the Town Council dated 18<sup>th</sup> November 2019

#### 19114 Website Accessibility

- a. The new government regulations for public sector bodies' websites that will come into effect from 23 September 2020 was **noted**.

[https://www.nalc.gov.uk/news/entry/1313-new-website-accessibility-regulations-resources?utm\\_source=Members&utm\\_campaign=f0ecc02212-EMAIL\\_CAMPAIGN\\_2018\\_06\\_08\\_03\\_15\\_COPY\\_01&utm\\_medium=email&utm\\_term=0\\_206970988f-f0ecc02212-323661929&mc\\_cid=f0ecc02212&mc\\_eid=\[UNIQID\]\)](https://www.nalc.gov.uk/news/entry/1313-new-website-accessibility-regulations-resources?utm_source=Members&utm_campaign=f0ecc02212-EMAIL_CAMPAIGN_2018_06_08_03_15_COPY_01&utm_medium=email&utm_term=0_206970988f-f0ecc02212-323661929&mc_cid=f0ecc02212&mc_eid=[UNIQID]))

- b. Information on the website accessibility resources was **received**. Further information will be made available for consideration once determined.

### Ordinary Meeting of the Town Council dated 16<sup>th</sup> March 2020

- 19198** Website Accessibility (pursuant to minute 19114 dated 18th November 2019) – it was **noted** the purchase of Joomla WCAG2.1 compliant template (including 508 & ADA compliance) at a cost of £82.13 (incl VAT).

<https://www.joomla-monster.com/joomla-templates/i/132-jm-commune-offices>

Cllr Coughlan proposed the following caveat:

Whilst the Town Council will take all practicable steps to make the documents and information contained on the website accessible it will be hard to make the website look good as well as meeting the accessibility standards without the works being disproportionately expensive in time and money to do so. Taking into account the Councils limited resources it is unlikely that it will be able to fully comply (and probably no local body will) but all reasonable efforts will be made.

**Agreed**

### Ordinary Meeting of the Town Council dated 20<sup>th</sup> July 2020

- 20054** Website Accessibility - Compliance with the Public Sector Bodies (websites and mobile applications)(No. 2) Accessibility Regulations, 2018

- a) Information on the options and costs associated with re-build of the town council website was received and works **agreed** according to the specification of Quotation 2.

<https://docs.kirkbymoorsidetowncouncil.gov.uk/publicdocs/Agendas20-21/Council/2020-07-20/WCAG-SWSQuote.pdf>

- b) A ceiling budget of £1500 for the works necessary to re-build the town council website to be allocated from budget code 30 was **agreed**.